



**CITISTAT
DEPARTMENT OF HOUSING
AND COMMUNITY DEVELOPMENT**

Reporting Period: August 1, through August 29, 2003

Commissioner: Paul T. Graziano

Appointment Date: November 1, 2000

Chief of Staff: Nikol Nabors-Jackson

Miriam Milsom, (Human Resources), Jimmy Thomas, Office of Information Technology

David Tillman, (Communications)

Marv L. Washington, Ph.D., HousingStat Director

Interim Assistant Commissioner of Community Services: Nii Sowah

Muriel Baskerville-Smith (Headstart), Lindbergh Carpenter (Human Services),

Anne Boyd Ivey (DayCare Programs) J. Alex Boston (Office of Homeless Services)

Charles Fowlkes, Office of Home Energy Programs

Interim Deputy Commissioner of Code Enforcement: D. Duval

Donald Small(Housing Inspection-Operations), Armita Faleti(Housing Inspections-Administration)

Michael Braverman(Legal Code Enforcement), DiDi Elmenshawy(Permits and Code Enforcement)

Larry Little(Demolition and Code Enforcement), Kathleen Kortaba(CHAP)

Deputy Commissioner (Development): Douglas Austin

Ruth Louie(Asst. Commissioner-Community Development), David Levy (Asst. Commissioner-Land Resources),

Jim Majors (Project Finance), Michael Bainum(Project 5000)



MBE/WBE EXPENDITURES

EXPENDITURE TYPE	July					FISCAL YEAR-TO-DATE				
	Expenditures	MBE Prime	% MBE Prime	WBE Prime	% WBE Prime	Expenditures	MBE	MBE %	WBE	WBE %
Architectural and Engineering	\$0	\$0	#DIV/0!	\$0	#DIV/0!	\$0	\$0	0.0%	\$0	0.0%
Construction	\$129,315	\$59,504	46.0%	\$0	0.0%	\$129,315	\$59,504	46.0%	\$0	0.0%
Direct Purchase Orders	\$78,078	\$2,080	2.7%	\$15,192	19.5%	\$78,078	\$2,080	2.7%	\$15,192	19.5%
Purchase Orders	\$86,892	\$230	0.3%	\$0	0.0%	\$86,892	\$230	0.3%	\$0	0.0%
Professional Services	\$75,237	\$17,577	23.4%	\$5,327	7.1%	\$75,237	\$17,577	23.4%	\$5,327	7.1%
Totals	\$369,522	\$79,391	21.5%	\$23,522	6.4%	\$369,522	\$79,391	21.5%	\$23,522	6.4%

PERSONNEL DATA

	2 -WEEK REPORTING PERIODS					FISCAL YEAR-TO-DATE				
	7/05-7/18	7/19-8/01	8/02-8/15	8/16-8/29	% Change	Average	Minimum	Maximum	Total	Periods
OVERTIME (HOURS)	121.8	111.5	71.3	58.0	-18.7%	90.7	58.0	121.8	362.6	4.0
Commissioner's Office	3.3	5.3	8.0	5.0	-37.5%	5.4	3.3	8.0	21.6	4.0
Housing Inspection	0.0	0.0	0.0	12.0	0%	3.0	0.0	12.0	12.0	4.0
Legal Enforcement	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Construction & Building Inspection	49.4	68.9	47.3	30.5	-35.5%	49.0	30.5	68.9	196.1	4.0
Administration	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Community Service	69.1	37.3	16.0	10.5	-34.4%	33.2	10.5	69.1	132.9	4.0
Commercial Revitalization	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Neighborhood Revitalization	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
UNSCHEDULED LEAVE (DAYS)	70.2	74.3	48.6	37.0	-23.9%	57.5	37.0	74.3	230.1	4.0
Commissioner's Office	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Housing Inspection	29.2	39.0	24.0	14.0	-41.7%	26.6	14.0	39.0	106.2	4.0
Legal Enforcement	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Construction & Building Inspection	1.0	4.0	2.2	2.0	-9.1%	2.3	1.0	4.0	9.2	4.0
Administration	3.0	0.3	1.0	1.0	0.0%	1.3	0.3	3.0	5.3	4.0
Community Service	35.0	29.0	21.5	14.0	-34.9%	24.9	14.0	35.0	99.5	4.0
Commercial Revitalization	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Neighborhood Revitalization	2.0	2.0	0.0	6.0	0%	2.5	0.0	6.0	10.0	4.0
DISABILITY (DAYS)	34.0	27.0	17.5	0.0	-100.0%	19.6	0.0	34.0	78.5	4.0
Commissioner's Office	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Housing Inspection	26.0	14.0	10.0	0.0	-100.0%	12.5	0.0	26.0	50.0	4.0
Legal Enforcement	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Construction & Building Inspection	0.0	3.0	5.0	0.0	-100.0%	2.0	0.0	5.0	8.0	4.0
Administration	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Community Service	8.0	10.0	2.5	0.0	-100.0%	5.1	0.0	10.0	20.5	4.0
Commercial Revitalization	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Neighborhood Revitalization	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
LIGHT DUTY (DAYS)	21.0	19.0	30.5	18.5	-39.3%	22.3	18.5	30.5	89.0	4.0
Commissioner's Office	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Housing Inspection	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Legal Enforcement	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Construction & Building Inspection	0.0	0.0	5.0	0.0	-100.0%	1.3	0.0	5.0	5.0	4.0
Administration	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Community Service	21.0	19.0	25.5	18.5	-27.5%	21.0	18.5	25.5	84.0	4.0
Commercial Revitalization	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0
Neighborhood Revitalization	0.0	0.0	0.0	0.0	0%	0.0	0.0	0.0	0.0	4.0



EMPLOYEE LEAVE SUMMARY

Reporting Period: August 1, through August 29, 2003

CitiStat Reporting Period: August 15 through 29, 2003

	EMPLOYEES	REQUIRED WORK-DAYS	PRE-APPROVED SICK	NON-SCHEDULED SICK	SICK BANK	SICK X	X UNAPPROVED	ACCIDENT TIME	PERMISSION LEAVE	VACATION	PERSONAL LEAVE	COMP TIME*	FAMILY LEAVE	X w/ PERMISSION	TOTALS
Commissioner's Office	20	200	2.0	0.0	0.0	0.0	0.0	0.0	5.0	14.0	3.0	7.3	0.0	0.0	31.3
Housing Inspection	156	1,560	44.5	1.0	8.0	13.0	0.0	0.0	5.5	163.3	16.7	18.7	0.0	6.0	276.7
Legal Enforcement	2	20	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	7.0	0.0	0.0	0.0	8.0
Constr & Bldg Inspection	70	700	24.3	1.0	0.0	0.0	1.0	0.0	5.0	60.7	12.6	11.1	0.0	1.0	116.7
Administration	24	240	5.0	1.0	0.0	0.0	0.0	0.0	0.0	31.8	3.8	2.5	0.0	0.0	44.1
Community Service	126	1,260	46.0	4.0	0.0	10.0	0.0	0.0	89.0	129.0	10.2	14.7	0.0	10.0	312.9
Commercial Revitalization	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Neighborhood Revitalization	34	340	5.0	6.0	0.0	0.0	0.0	0.0	1.0	32.0	4.0	9.8	0.0	0.0	57.8
TOTALS	432	4,320	126.8	13.0	8.0	23.0	1.0	0.0	105.5	431.8	57.3	64.1	0.0	17.0	847.6

CitiStat Reporting Period: August 02, 2003 through August 15, 2003

	EMPLOYEES	REQUIRED WORK-DAYS	PRE-APPROVED SICK	NON-SCHEDULED SICK	SICK BANK	SICK X	X UNAPPROVED	ACCIDENT TIME	PERMISSION LEAVE	VACATION	PERSONAL LEAVE	COMP TIME*	FAMILY LEAVE	X w/ PERMISSION	TOTALS
Commissioner's Office	20	200	0.7	0.0	0.0	0.0	0.0	0.0	0.0	24.5	0.0	14.3	0.0	0.0	39.5
Housing Inspection	160	1,600	62.2	0.0	10.0	12.0	12.0	10.0	8.0	191.4	15.7	5.9	0.0	12.0	339.2
Legal Enforcement	2	20	0.0	0.0	0.0	0.0	0.0	0.0	0.0	10.0	0.0	0.0	0.0	0.0	10.0
Constr & Bldg Inspection	71	710	29.2	2.0	0.0	0.0	0.2	5.0	4.0	50.5	5.3	13.7	0.0	0.0	109.9
Administration	27	270	6.0	1.0	0.0	0.0	0.0	0.0	2.0	21.2	3.4	1.5	0.0	0.0	35.1
Community Service	129	1,290	42.0	7.5	0.0	14.0	0.0	2.5	19.5	157.5	10.8	13.5	0.0	10.0	277.3
Commercial Revitalization	0	0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
Neighborhood Revitalization	34	340	2.0	0.0	0.0	0.0	0.0	0.0	2.0	28.0	4.0	9.8	0.0	0.0	45.8
TOTALS	443	4,430	142.1	10.5	10.0	26.0	12.2	17.5	35.5	483.1	39.2	58.7	0.0	22.0	856.8

Change since Last Period

	EMPLOYEES	REQUIRED WORK-DAYS	PRE-APPROVED SICK	NON-SCHEDULED SICK	SICK BANK	SICK X	X UNAPPROVED	ACCIDENT TIME	PERMISSION LEAVE	VACATION	PERSONAL LEAVE	COMP TIME*	FAMILY LEAVE	X w/ PERMISSION	TOTALS
Commissioner's Office	-	-	184.1%	-	-	-	-	-	-	(42.9%)	-	(49.3%)	-	-	(20.9%)
Housing Inspection	(2.5%)	(2.5%)	(28.5%)	-	(20.0%)	8.3%	-	-	(31.3%)	(14.7%)	6.6%	217.4%	-	(50.0%)	(18.4%)
Legal Enforcement	-	-	-	-	-	-	-	-	-	(90.0%)	-	-	-	-	(20.0%)
Constr & Bldg Inspection	(1.4%)	(1.4%)	(16.8%)	(50.0%)	-	-	566.7%	-	25.0%	20.2%	135.9%	(18.8%)	-	-	6.2%
Administration	(11.1%)	(11.1%)	(16.7%)	-	-	-	-	-	-	50.0%	11.5%	68.2%	-	-	25.6%
Community Service	(2.3%)	(2.3%)	9.5%	(46.3%)	-	(28.6%)	-	-	355.5%	(18.1%)	(5.6%)	8.6%	-	-	12.8%
Commercial Revitalization	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Neighborhood Revitalization	-	-	150.0%	-	-	-	-	-	(50.0%)	14.3%	-	0.5%	-	-	26.3%
TOTALS	(2.5%)	(2.5%)	(10.8%)	24.4%	(20.0%)	(11.5%)	(91.8%)	-	196.9%	(10.6%)	46.1%	9.2%	-	(22.7%)	(1.1%)

**DISCIPLINARY ACTION**

Reporting Period: August 1, through August 29, 2003

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ATTENDANCE-RELATED DISCIPLINARY ACTIONS

	MONTHLY REPORTING PERIODS						
	May-03	June-03	July-03	August-03	% CHANGE	FY2004	FY2003
VERBAL	5	0	-		0.0%	0	20
SUPERVISORS	0	0	-		0.0%	0	0
FRONT-LINE	5	0	-		0.0%	0	20
WRITTEN		0	-	2	0.0%	2	4
SUPERVISORS	0	0	-		0.0%	0	0
FRONT-LINE		0	-	2	0.0%	2	4
SUSPENSIONS		0	-		0.0%	0	3
SUPERVISORS	0	0	-		0.0%	0	0
FRONT-LINE	0	0	-		0.0%	0	3
TERMINATIONS		0	-	1	0.0%	1	1
SUPERVISORS	0	0	-		0.0%	0	0
FRONT-LINE	0	0	-	1	0.0%	1	1

OTHER DISCIPLINARY ACTIONS

	MONTHLY REPORTING PERIODS						
	May-03	June-03	July-03	August-03	% CHANGE	FY2004	FY2003
VERBAL	3	0	-	-	0.0%	0	11
SUPERVISORS	1	0	-	-	0.0%	0	1
FRONT-LINE	2	0	-	-	0.0%	0	10
WRITTEN	4	0	-	-	0.0%	0	21
SUPERVISORS	0	0	-	-	0.0%	0	2
FRONT-LINE	4	0	-	-	0.0%	0	19
SUSPENSIONS					0.0%	0	7
SUPERVISORS	0	0	-	-	0.0%	0	2
FRONT-LINE	0	0	-	-	0.0%	0	5
TERMINATIONS	1	0	-	-	0.0%	0	1
SUPERVISORS	0	0	-	-	0.0%	0	0
FRONT-LINE	1	0	-	-	0.0%	0	1



HUMAN SERVICES DIVISION

Reporting Period: August 1, through August 29, 2003

REGULAR APPLICATION DATA

	MONTHLY			% Change	FISCAL YEAR TO DATE				
	06/1-6/30	07/1-7/31	08/1-8/31		Average	Minimum	Maximum	Total	Periods
MEAP (MD Energy Ass. Program)									
Applications Entered		1898	982	-48.3%	1440	982	1898	2880	2
Applications Certified		0	0	0%	0	0	0	0	2
Applications Awaiting Certification		1724	2622	52.1%	2173	1724	2622	4346	2
Applications Pending Information		88	115	30.7%	102	88	115	203	2
Applications Denied		86	57	-33.7%	72	57	86	143	2
BP (Bill Payment Assistance)									
Applications Received		1630	872	-46.5%	1251	872	1630	2502	2
Applications Certified		1206	962	-20.2%	1084	962	1206	2168	2
Applications Awaiting Certification		291	136	-53.3%	214	136	291	427	2
Applications Pending Information		68	85	25.0%	77	68	85	153	2
Applications Denied		65	48	-26.2%	57	48	65	113	2
ARA (Arrearage Retirement Assistance)									
Applications Received		883	539	-39.0%	711	539	883	1422	2
Applications Certified		637	593	-6.9%	615	593	637	1230	2
Applications Awaiting Certification		176	86	-51.1%	131	86	176	262	2
Applications Pending Information		41	52	26.8%	47	41	52	93	2
Applications Denied		29	25	-13.8%	27	25	29	54	2

They do not take applications during the month of June to allow for closeout of the FY2003



OPEN HOUSING NOTICES

Reporting Period: August 1, through August 29, 2003

OPEN NOTICES SUMMARY

	2 -WEEK REPORTING PERIODS				YEAR-TO-DATE			
	7/26 - 8/8/3	8/9 - 8/22/3	8/23 - 9/5/3	% Change	Average	Minimum	Maximum	Period
MULTIPLE DWELLINGS	1795	1800	1807	0.4%	1,956	1,794	1,956	25
INTERIOR INSPECTIONS	1809	1822	1841	1.0%	1,864	1,736	1,864	25
EXTERIOR INSPECTIONS	4025	4036	4055	0.5%	4,328	3,754	4,328	25
VACANT BUILDINGS	15999	16102	16206	0.6%	15,553	14,994	15,553	25
ZONING	257	253	249	-1.6%	386	258	386	25
TOTAL	23885	24013	24158	0.6%	24,083	22,903	24,083	25

VACANT BUILDINGS SUMMARY

	2 -WEEK REPORTING PERIODS				YEAR-TO-DATE			
	7/26 - 8/8/3	8/9 - 8/22/3	8/23 - 9/5/3	% Change	Average	Minimum	Maximum	Period
CENTRAL	965	959	958	-0.1%	924	846	924	25
SOUTHEAST	1246	1231	1233	0.2%	1,221	1,123	1,221	25
EASTERN	4665	4703	4712	0.2%	4,382	3,837	4,382	25
NORTHEAST	578	586	610	4.1%	511	458	511	25
NORTHERN	838	859	878	2.2%	825	721	825	25
NORTHWEST	1098	1114	1126	1.1%	1,084	1,016	1,084	25
WESTERN	3118	3134	3154	0.6%	2,999	2,556	2,999	25
SOUTHWEST	1369	1379	1390	0.8%	1,300	1,244	1,300	25
SOUTHERN	1606	1621	1632	0.7%	1,590	1,502	1,590	25
COMPLIANCE	516	516	513	-0.6%	661	520	661	25
TOTALS	15999	16102	16206	0.6%	15,497	14,159	15,497	25



OPEN HOUSING NOTICES

Reporting Period: August 1, through August 29, 2003

NEW NOTICES BY DISTRICT

	2 - WEEK REPORTING PERIODS				YEAR-TO-DATE				
	7/26 - 8/8/3	8/9 - 8/22/3	8/23 - 9/5/3	% Change	Average	Minimum	Maximum	Total	Period
CENTRAL	42	37	0	-100.0%	43	14	43	1,064	25
SOUTHEAST	19	47	30	-36.2%	67	13	67	1,679	25
EASTERN	52	54	43	-20.4%	58	0	58	1,447	25
NORTHEAST	61	56	0	-100.0%	49	5	49	1,231	25
NORTHERN	57	59	49	-16.9%	54	13	54	1,342	25
NORTHWEST	52	29	38	31.0%	63	20	63	1,583	25
WESTERN	50	44	77	75.0%	66	40	66	1,662	25
SOUTHWEST	52	61	41	-32.8%	39	7	39	986	25
SOUTHERN	51	39	119	205.1%	88	31	88	2,206	25
COMPLIANCE	0	0	0	0.0%	0	0	0	0	20
ZONING	0	0	0	0.0%	0	0	0	0	20
TOTALS	436	426	0	-100.0%	509	0	509	12,735	25

NOTICES ABATED BY DISTRICT

	2 - WEEK REPORTING PERIODS				YEAR-TO-DATE				
	7/26 - 8/8/3	8/9 - 8/22/3	8/23 - 9/5/3	% Change	Average	Minimum	Maximum	Total	Period
CENTRAL	48	33	0	-100.0%	33	13	33	837	25
SOUTHEAST	54	50	24	-52.0%	45	20	45	1,125	25
EASTERN	24	34	39	14.7%	30	0	30	740	25
NORTHEAST	93	109	0	-100.0%	94	9	94	2,353	25
NORTHERN	52	30	57	90.0%	52	15	52	1,289	25
NORTHWEST	36	22	48	118.2%	51	13	51	1,279	25
WESTERN	94	60	49	-18.3%	33	16	33	819	25
SOUTHWEST	50	55	47	-14.5%	25	5	25	618	25
SOUTHERN	21	43	108	151.2%	53	20	53	1,327	25
COMPLIANCE	0	0	0	0.0%	0	0	0	0	17
ZONING	0	0	0	0.0%	0	0	0	0	16
TOTALS	472	436	0	-100.0%	405	0	405	10,119	25



HOUSING INSPECTOR PRODUCTIVITY

Reporting Period: August 1, through August 29, 2003

INSPECTION ACTIVITY

	2 - WEEK REPORTING PERIODS			% Change	YEAR-TO-DATE				
	7/26 - 8/8/3	8/9 - 8/22/3	8/23 - 9/5/3		Average	Minimum	Maximum	Total	Periods
Total Inspections	5291.0	5426.0	5889.0	-0.7%	5110	0	6881	132847	26
Submitted to Legal	113	117	160	35%	73	44	140	1906	26
Abatements	472	436	530	51%	419	199	545	10882	26
Citations	103	123	171	-34%	119	58	202	3094	26
IAN's	331	330	315	-14%	249	47	721	6478	26

INSPECTOR PRODUCTIVITY

	Reporting Period 06/14/03 - 06/27/03				Reporting Period 06/28/03 - 07/11/03				% CHANGES		
	Days Worked	Total Inspections	Daily Average	Number of Inspectors	Days Worked	Total Inspections	Daily Average	Number of Inspectors	Days Worked	Total Inspections	Daily Average
DISTRICT 1 (Central) Fisher									0	0	0
Housing Inspector	26	376	14.5	4	30	436	14.5	4	15.38%	15.96%	0.48%
Senior Inspector	32.5	263	8.1	4	31	245	7.9	4	-4.62%	-6.84%	-2.35%
Total	58.5	639	10.9	8	61	681	11.2	8	4.27%	6.57%	2.21%
DISTRICT 2 (Southeast) Maimone									0	0	0
Housing Inspector	22.5	317	14.09	3	22.5	333	14.80	3	0.00%	5.05%	5.04%
Senior Inspector	13	189	14.54	2	13	184	14.15	2	0.00%	-2.65%	-2.68%
Total	35.5	506	14.25	5	35.5	517	14.56	5	0.00%	2.17%	2.17%
DISTRICT 3 (Eastern) Hill									0	0	0
Housing Inspector	44	636	14.5	7	35.5	537	15.1	7	-19.32%	-15.57%	4.71%
Senior Inspector	8.5	61	7.2	1	7	40	5.7	1	-17.65%	-34.43%	-20.47%
Total	52.5	697	13.3	8	42.5	577	13.6	8	-19.05%	-17.22%	2.26%
DISTRICT 4 (Northeast) Superintendent Sarah Scribner									0	0	0
Housing Inspector	50	724	14.5	6	49	773	15.8	6	-2.00%	6.77%	8.98%
Senior Inspector	9	67	7.4	1	9	99	11.0	1	0.00%	47.76%	47.85%
Total	59	791	13.4	7	58	872	15.0	7	-1.69%	10.24%	12.14%
DISTRICT 5 (Northern) Shuler									0	0	0
Housing Inspector	29.5	453	15.4	5	35.5	560	15.8	5	20.34%	23.62%	2.67%
Senior Inspector	20	104	5.2	3	17.5	125	7.1	3	-12.50%	20.19%	37.31%
Total	49.5	557	11.3	8	53	685	12.9	8	7.07%	22.98%	14.86%
DISTRICT 6 (Northwest) Janczak									0	0	0
Housing Inspector	32	478	14.9	4	34.5	508	14.7	5	7.81%	6.28%	-1.47%
Senior Inspector	10.4	83	8.0	2	7.4	61	8.2	2	-28.85%	-26.51%	3.26%
Total	42.4	561	13.2	6	41.9	569	13.6	7	-1.18%	1.43%	2.64%
DISTRICT 7 (Western) Bunch									0	0	0
Housing Inspector	29.5	451	15.3	5	27.5	421	15.3	5	-6.78%	-6.65%	0.13%
Senior Inspector	20.5	219	10.7	3	15.5	166	10.7	3	-24.39%	-24.20%	0.28%
Total	50	670	13.4	8	43	587	13.7	8	-14.00%	-12.39%	1.87%
DISTRICT 8 (Southwest) Daniloski									0	0	0
Housing Inspector	40	493	12.33	5	49	705	14.39	6	22.50%	43.00%	16.71%
Senior Inspector	8	92	11.50	1	6.5	81	12.46	1	-18.75%	-11.96%	8.35%
Total	48	585	12.19	6	55.5	786	14.16	7	15.63%	34.36%	16.20%
DISTRICT 9 (Southern) Moore									0	0	0
Housing Inspector	29	320	11.0	4	29.5	468	15.9	4	1.72%	46.25%	43.79%
Senior Inspector	15	100	6.7	2	12	147	12.3	2	-20.00%	47.00%	83.66%
Total	44	420	9.5	6	41.5	615	14.8	6	-5.68%	46.43%	55.25%
TOTALS	439.4	5426.0	12.3	62.0	431.9	5889.0	13.6	64.0	-1.71%	8.53%	10.42%



WORK CREW PERFORMANCE

Reporting Period: August 1, through August 29, 2003

HCD Property Cleaning										
2 WEEK REPORTING PERIOD						YEAR TO DATE				
		7/12-7/25	7/26-8/8	8/9-8/22	8/23-9/5	% Change	Average	Minimum	Maximum	Total
Cleaning Crew #1	Abated	42	26	45	26	-73.1%	31	12	55	554
Fulwood	Outstanding									18
Cleaning Crew #2	Abated	14	35	41	47	12.8%	28	0	49	505
Davis	Outstanding									18
Start 09/04/03										
Cleaning Crew #3	Abated				1	100.0%	1	1	1	1
Smith	Outstanding									1
HCD Property Boarding										
2 WEEK REPORTING PERIOD						YEAR TO DATE				
		7/12-7/25	7/26-8/8	8/9-8/22	8/23-9/5	% Change	Average	Minimum	Maximum	Total
Boarding Crew #1	Abated	37	74	50	59	15.3%	66	20	103	1182
Falcon	Outstanding									18
Boarding Crew #2	Abated	48	38	60	62	3.2%	41	18	62	742
Betha	Outstanding									18
Boarding Crew #3	Abated	65	48	63	76	17.1%	63	48	76	252
Burroughs	Outstanding									4
Contractual Crews--Cleaning and Boarding Activity										
2 WEEK REPORTING PERIOD						YEAR TO DATE				
		7/12-7/25	7/26-8/8	8/9-8/22	8/23-9/5	% Change	Average	Minimum	Maximum	Total
	Outstanding									
Living Classrooms	Abated	41	16	40	35	-14.3%	30	3	59	532
	Outstanding									18
HABco	Abated	n/a	n/a	59	34	-73.5%	47	34	59	93
	Outstanding									2

Light Street Housing ceased cleaning operations 04/24/03

Civic Works ceased cleaning operations 05/08/03

Druid Heights Development Corp. ceased cleaning operations 06/30/03

Does not include work done in Park Heights



PLANS AND EXAMINING

DHCD

Reporting Period: August 1, through August 29, 2003

Legend

AA \$10 Million +
 A \$1-\$10 Million
 B \$500,000 - \$1 Million
 C \$250,000 - \$500,000
 D \$50,000 - \$250,000
 E \$0 - \$50,000

PLANS REVIEW SUMMARY

	MONTHLY REPORTING				YEAR TO DATE				
	April	May	June	% Change	Average	Minimum	Maximum	Total	Periods
Total Plans Reviewed	160	151	142	-6.0%	139	90	172	1668	12
Total Plans to be Reviewed	1	0	1	0	2	0	9	21	12
% within 1-10 Days	72.50%	76.82%	75.35%	-1.9%	7	1	75	82	12
% within 11-30 Days	26.88%	23.18%	23.94%	3.3%	2	0	24	27	12
% amount to be reviewed	0.62%	0.00%	0.71%	0	0	0	2	3	12
% Total	100%	100%	100.00%	0.0%	1	1	1	12	12

STATISTICAL PLANS REPORT BY TYPE

	MONTHLY REPORTING				YEAR TO DATE				
	May	June	July	% Change	Average	Minimum	Maximum	Total	Periods
Category AA									
1-10 Days	2	0	1	0%	0	0	2	3	12
11-30 Days	0	2	1	-50.0%	1	0	3	10	12
To be Reviewed	0	1	0	-100.0%	0	0	2	5	12
Total	2	3	2	-33.3%	2	0	3	18	12
Category A									
1-10 Days	0	3	0	-100.0%	2	0	6	20	12
11-30 Days	9	6	5	-16.7%	5	1	9	55	12
To be Reviewed	0	0	0	0%	0	0	3	5	12
Total	9	9	5	-44.4%	7	3	11	80	12
Category B									
1-10 Days	4	4	2	-50.0%	2	0	4	26	12
11-30 Days	4	5	3	-40.0%	3	1	6	37	12
To be Reviewed	0	0	0	0%	0	0	1	1	12
Total	8	9	5	-44.4%	5	2	9	64	12
Category C									
1-10 Days	10	10	8	-20.0%	7	1	11	86	12
11-30 Days	2	3	5	66.7%	4	1	13	46	12
To be Reviewed	0	0	0	0%	0	0	3	4	12
Total	12	13	13	0.0%	11	5	22	136	12
Category D									
1-10 Days	31	28	35	25.0%	32	19	44	385	12
11-30 Days	8	7	6	-14.3%	11	3	20	134	12
To be Reviewed	0	0	0	0%	0	0	1	4	12
Total	39	35	41	17.1%	44	27	53	523	12
Category E									
1-10 Days	69	62	67	8.1%	57	26	86	680	12
11-30 Days	12	11	5	-54.5%	14	6	27	165	12
To be Reviewed	0	0	0	0%	0	0	2	2	12
Total	81	73	72	-1.4%	76	47	113	906	12



PERMITS AND CODE ENFORCEMENT

Reporting Period: August 1, through August 29, 2003

SUMMARY

	2 WEEK REPORTING PERIOD			% Change	YEAR TO DATE				
	7/19/03-8/1/03	8/2/03-8/15/03	8-16-03-8-29-03		Average	Minimum	Maximum	Total	Periods
Electrical Inspections	1142	1070	1129	5.5%	1076	580	1374	27973	26
Mechanical Inspections	946	690	722	4.6%	664	386	946	17275	26
Building Inspections	1344	1210	1284	6.1%	1344	876	1576	34938	26

ELECTRICAL

	7/19/03-8/1/03	8/2/03-8/15/03	8-16-03-8-29-03	% Change	Average	Minimum	Maximum	Total	Periods
Alterations	988	907	970	6.9%	912	526	1175	23710	26
Antennas	2	0	0	0	2	0	11	43	26
Applications (Preliminary)	0	0	0	0	0	0	0	0	26
Certificate of Occupancy	0	0	0	0	0	0	0	0	26
Complaints	2	0	3	0	2	0	10	50	26
Consultations	20	31	22	-29.0%	19	0	35	491	26
Miscellaneous	16	40	34	-15.0%	46	0	102	1197	26
New Buildings	59	26	45	73.1%	41	3	67	1056	26
Razings	0	0	0	0	0	0	0	0	26
Rehabs	0	0	0	0	0	0	0	0	26
Schools	12	4	2	-50.0%	2	0	12	43	26
Specials	45	61	53	-13.1%	52	19	79	1347	26
Violation Notices	0	1	0	-100.0%	0	0	3	11	26
Total Inspections	1142	1070	1129	5.5%					

MECHANICAL

	7/19/03-8/1/03	8/2/03-8/15/03	8-16-03-8-29-03	% Change	Average	Minimum	Maximum	Total	Periods
Alterations	754	597	602	0.8%	545	305	754	14178	26
Antennas	0	0	0	0%	0	0	0	0	26
Applications (Preliminary)	0	0	0	0%	0	0	0	0	26
Certificate of Occupancy	0	0	0	0%	0	0	0	0	26
Complaints	19	16	5	-68.8%	8	0	19	211	26
Consultations	1	0	0	0%	3	0	16	81	26
Miscellaneous	1	18	7	-61.1%	4	0	43	100	26
New Buildings	166	56	108	92.9%	103	0	191	2679	26
Razings	0	0	0	0%	0	0	0	0	26
Rehabs	0	0	0	0%	0	0	1	1	26
Schools	1	1	0	-100.0%	0	0	3	8	26
Specials	4	1	0	-100.0%	0	0	4	9	26
Violation Notices	0	1	0	0.0%	0	0	4	7	26
Total Inspections	946	690	722	4.6%					

BUILDING

	7/19/03-8/1/03	8/2/03-8/15/03	8-16-03-8-29-03	% Change	Average	Minimum	Maximum	Total	Periods
Alterations	788	741	703	-5.1%	782	449	948	20336	26
Antennas	0	0	0	0%	0	0	0	0	26
Applications (Preliminary)	60	69	126	82.6%	86	46	146	2226	26
Certificate of Occupancy	92	48	106	120.8%	90	48	151	2350	26
Complaints	102	89	95	6.7%	95	50	143	2461	26
Consultations	0	0	0	0%	0	0	0	0	26
Miscellaneous	100	60	80	33.3%	83	0	133	2160	26
New Buildings	132	117	128	9.4%	116	43	195	3026	26
Razings	2	9	0	-100.0%	9	0	99	234	26
Rehabs	0	0	0	0%	0	0	0	0	26
Schools	0	0	0	0.0%	0	0	0	0	26
Specials	47	51	31	-39.2%	55	29	100	1442	26
Violation Notices	21	26	15	-42.3%	23	2	54	596	26
Total Inspections	1344	1210	1284	6.1%					



PERMITS AND CODE ENFORCEMENT

Reporting Period: August 1, through August 29, 2003

PERMIT PROCESSING

SUMMARY

	MONTHLY REPORTING PERIOD						YEAR TO DATE				
	July	Average (Minutes/Days)	%	August	Average (Minutes/Days)	%	Average	Minimum	Maximum	Total	Periods
Total Permits Issued	2146			2269			2207.5	2146	2269	4415	2
Permits Issued < 1 Day	1558	48 min	72.60%	1387	54 min	61.13%	1472.5	1387	1558	2945	2
Permits Issued > 1 Day										0	0
Permits Issued New Construction	21	79 days	0.98%	186	86 day	8.20%	103.5	21	186	207	2
Permits issued Alterations, additions, renovations and all others											
	567	33 days	26.42%	696	38 day	30.67%	631.5	567	696	1263	2

		2 WEEK REPORTING PERIOD					YEAR TO DATE					
Permits Issued > 1 Day		July	% of > 1 Day	% of All Permits	August	% of Total		Average	Minimum	Maximum	Total	Periods
New Construction												
1 week	1	4.76%	0.05%	1	0.54%	0.04%	1	1	1	2	2	
2 week	1	4.76%	0.05%	1	0.54%	0.04%	1	1	1	2	2	
3 week	0	0.00%	0.00%	2	1.08%	0.09%	1	0	2	2	2	
4 week	0	0.00%	0.00%	2	1.08%	0.09%	1	0	2	2	2	
> 30 days	19	90.48%	0.89%	180	96.77%	7.93%	99.5	19	180	199	2	
	Total	21	100.00%	0.98%	186	100.00%	8.20%	103.5	21	186	207	2
Alterations, additions, renovations and all others												
1 week	256	45.15%	11.93%	277	39.80%	12.21%	0	0	0	0	0	
2 week	74	13.05%	3.45%	68	9.77%	3.00%	266.5	256	277	533	2	
3 week	53	9.35%	2.47%	127	18.25%	5.60%	71	68	74	142	2	
4 week	27	4.76%	1.26%	37	5.32%	1.63%	90	53	127	180	2	
> 30 days	157	27.69%	7.32%	187	26.87%	8.24%	32	27	37	64	2	
	Total	567	100.00%	26.42%	696	100.00%	30.67%	631.5	567	696	1263	2



OFFICE OF CONSTRUCTION & DEMOLITION

Reporting Period: August 1, through August 29, 2003

DEMOLITION SUMMARY

	Monthly Reporting Period			FISCAL YEAR TO DATE				
	JUNE	JULY	AUGUST	% Change	Minimum	Maximum	Average	Total
Total Demolitions Complete (Total Properties)	14	21	99	371.4%	21	99	60	2
Individual Demolitions	5	10	62	520.0%	10	62	36	2
Emergency Demolitions	16	11	9	-18.2%	9	11	10	2
Whole Block Demolitions (# of properties)	0	0	28	0.0%	0	28	14	2
# of Whole Blocks	0	0	3	0.0%	0	3	2	2

*Cumulative Data

	JUNE	JULY	AUGUST	% Change	Minimum	Maximum	Average	Total
First District (Total Properties)								
Individual Demolitions	2	0	0	0%	0	0	0	2
Emergency Demolitions	0	0	0	0%	0	0	0	2
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	2
# of Whole Blocks	0	0	0	0%	0	0	0	2
Second District (Total Properties)	5	2	18	800.0%	2	18	10	2
Individual Demolitions	0	0	14	0%	0	14	7	2
Emergency Demolitions	5	2	4	100.0%	2	4	3	2
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	2
# of Whole Blocks	0	0	0	0%	0	0	0	2
Third District (Total Properties)	0	1	5	400.0%	1	5	3	2
Individual Demolitions	0	1	5	400.0%	1	5	3	2
Emergency Demolitions	0	0	0	0%	0	0	0	2
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	2
# of Whole Blocks	0	0	0	0%	0	0	0	2
Fourth District (Total Properties)	2	9	41	355.6%	9	41	25	2
Individual Demolitions	2	3	23	666.7%	3	23	13	2
Emergency Demolitions	1	6	2	-66.7%	2	6	4	2
Whole Block Demolitions (# of properties)	0	0	16	0%	0	16	8	2
# of Whole Blocks	0	0	1	0%	0	1	1	2
Fifth District (Total Properties)	4	1	5	400.0%	1	5	3	2
Individual Demolitions	1	0	3	0%	0	3	2	2
Emergency Demolitions	0	0	2	0%	0	2	1	2
Whole Block Demolitions (# of properties)	0	0	0	0%	0	0	0	2
# of Whole Blocks	0	0	0	0%	0	0	0	2
Sixth District (Total Properties)	0	8	30	275.0%	8	30	19	2
Individual Demolitions	0	5	17	240.0%	5	17	11	2
Emergency Demolitions	0	3	1	-66.7%	1	3	2	2
Whole Block Demolitions (# of properties)	0	0	12	0%	0	12	6	2
# of Whole Blocks	0	0	1	0%	0	1	1	2
Total								

OFFICE OF PROPERTY ACQUISITION



Baseline Beginning Date 1/4/2002

ACQUISITION SUMMARY

	Monthly Reporting Period			% Change
	5/24/03 - 6/20/03	6/21/03 - 7/18/03	7/19/03 - 8/15/03	
Acquisition Pipe line	1129	997	978	-2%
<i>Number of Building/land</i>	881	809	814	1%
<i>Number of Ground rent</i>	248	188	164	-13%
Cases Referred Since Last Report	21	20	32	60%
Cases Filed/Settled Since Last Report	50	33	40	21%
Final Title Since Last Report	60	13	30	131%
Properties Added to Pipeline	0	29	51	76%
Properties Removed Pipeline	78	27	39	44%

CUMMULATIVE

# Referred to Real Estate Dept.	286	286	301	5%
<i># Leasehold/Fee Simple</i>	187	187	195	4%
<i># Ground Rent</i>	99	99	106	7%
# Referred to Law Dept.	220	225	227	1%
<i># Leasehold / Fee Simple</i>	158	162	163	1%
<i># Ground Rents</i>	62	63	64	2%
# Referred to HCD Legal Section	261	275	290	5%
<i># Leasehold / Fee Simple Acquisitions</i>	236	246	261	6%
<i># Ground Rent Acquisitions</i>	25	29	29	0%
# Settled by Voluntary Sale	159	169	177	5%
<i># Leasehold / Fee Simple Acquisitions</i>	89	94	96	2%
<i># Ground Rent Acquisitions</i>	50	55	61	11%
# Cases Filed By Law Dept	262	276	294	7%
<i># Leasehold/Fee Simple</i>	223	224	234	4%
<i># Ground Rent</i>	39	52	60	15%
# Cases Filed by HCD Legal Section	338	347	361	4%
<i># Leasehold/Fee Simple</i>	290	299	308	3%
<i># Ground Rent</i>	48	48	53	10%
# Final Title By Law Dept	128	131	144	10%
<i># Leasehold/Fee Simple</i>	94	97	108	11%
<i># Ground Rents</i>	34	34	36	6%
# Final Title By HCD Legal Section	174	184	201	9%
<i># Leasehold / Fee Simple Acquisitions</i>	158	168	179	7%
<i># Ground Rent Acquisitions</i>	16	16	22	38%

DHCD

**PROJECT 5000**

Reporting Period: August 1, through August 29, 2003

	<i>Reporting Period</i>			<i>Property Type</i>			<i>Acquisition Status</i>			
	Prior Period	Current	% Change	Vacant Buildings	Vacant Lot	Other	Prior Period	Acquired To Date	% Change	% Acquired
Total Properties	5,567	5,567	0%							
<i>Acquisition Source</i>										
2001 Bulk Sale - CDC	221	221	0%	47	161	13	152	152	0%	68.8%
2001 Annual Sale	1,335	1,335	0%	537	774	24	1	1	0%	0.1%
2002 Annual Sale	918	918	0%	602	289	27	0	0	0%	0.0%
2002 Bulk Sale - City	857	857	0%	606	247	4	0	0	0%	0.0%
2002 Bulk Sale - CDC	67	67	0%	46	21	0	0	0	0%	0.0%
Condemnation	1064	1064	0%	575	279	210	618	639	3%	60.1%
HABC	1058	1058	0%	243	223	116	140	140	0%	13.2%
Donation	18	18	0%	9	4	5	0	0	0%	0.0%
HUD \$1	29	29	0%	29	0	0	29	29	0%	100.0%
TOTAL	5,567	5,567	0%	2694	1998	399	940	961	2%	17.3%

DHCD

**PROJECT 5000**

Reporting Period: August 1, through August 29, 2003

Title Work Status

Tax Sale Foreclosure Pre-Litigation Process	August	September	Project To Date	% of Total Certificates
# Referred to Title Abstractors				
2001 Annual Sale Certificates	0	0	1335	100%
2002 Annual Sale Certificates	518	109	627	68%
2002 Bulk Sale - City Certificates	0	640	640	75%
Total	0	749	2602	84%

	August	September	Project To Date	% of Total Referred
Title Reports Received				
2001 Annual Sale Certificates	0	0	1335	100%
2002 Annual Sale Certificates	197	285	482	77%
2002 Bulk Sale - City Certificates	0	50	50	8%
Total	197	335	1867	60%

Inactive Case Status

Inactive (e.g. Bankruptcies)	August	September	Project To Date	% of Total
2001 Annual Sale Certificates	0	0	79	6%
2002 Annual Sale Certificates	0	1	1	0%
2002 Bulk Sale - City Certificates	0	0	0	0%
Total	0	1	80	3%

	August	September	Project To Date	% of Total Pro Bono
Conflicts - Reassignment				
2001 Annual Sale Certificates	0	0	17	6%
2002 Annual Sale Certificates	2	0	5	2%
2002 Bulk Sale - City Certificates	0	0	0	0%
Total	2	0	22	8%

Monthly Litigation Milestones

DHCD

**PROJECT 5000**

Reporting Period: August 1, through August 29, 2003

Litigation Process	<i>Monthly MILESTONES (In-House)</i>			% of Total
	August	September	Project To Date	
Case Assigned	193	179	1497	65%
Complaint Package Filed	74	81	1130	49%
Certificate of Publication Filed	0	0	194	8%
Sheriff Posting	0	0	316	14%
Ready for Compliance	7	1	31	1%
Compliance Affidavit Filed	7	0	0	0%
Foreclosure Judgement	0	0	0	0%

Litigation Process	<i>Current Month MILESTONES (Pro Bono)</i>			% of Total
	August	September	Project To Date	
Case Assigned	35	24	277	35%
Complaint Package Filed	35	4	140	18%
Certificate of Publication Filed	6	11	27	3%
Sheriff Posting	4	10	37	5%
Ready for Compliance	11	0	26	3%
Compliance Affidavit Filed	5	5	12	2%
Foreclosure Judgement	1	0	1	0%

	July	August	Project To Date	% of Total
Foreclosure Cases Completed				
Aug 2001 Certificates	0	56	152	69%
2001 Certificates	1	0	1	0%
May 2002 Certificates	0	0	0	0%
Sept. 2002 Certificates	0	0	0	0%
Total	1	56	153	5%